

Easter Seals Camp ASCCA **Fire/Severe Weather Emergency Procedures**

- **Fire Procedures:**

In the event of a fire in any of the buildings, user groups are advised to:

1. Evacuate all campers from the immediate area. One or more counselors/staff should remain with these campers. ASCCA staff will assist user group as needed. **911 should be called immediately.**
2. In addition, someone should notify the User Group Leader, Camp ASCCA Leader. The ASCCA leader will verify that 911 has already been called. All staff will be notified if there is an emergency, through the use of radio's or phones. All buildings will be notified of the emergency as well. **All campers, family members, volunteers and staff should be evacuated to the ball field (located next to main parking lot).** This will enable groups to get an accurate "head count". If the ball field area is deemed unsafe, then we will meet in the pavilion (gym).
3. The ASCCA leader and User Group Leader will then decide further action to be taken.

*All buildings are equipped with Fire Extinguishers and smoke detectors. Please make yourself aware of where these are located.

***AED** – is located in the lobby of the Health Building

- **Severe Weather**

1. **Lightning/Thunderstorms:**

All outside activities should cease at the first indication of an approaching severe or electrical storm. If you see large, black clouds building up, hear thunder in the distance (thunder = lightning), or note increased winds; secure the area and leave in a calm and rapid manner. It is better to be safe than sorry. You will be advised to return to the pavilion, cabins, dining hall or to the nearest enclosed building. **Outside Activities will continue only after 30 minutes with no thunder/lightning.**

2. **Tornado warnings:**

During adverse weather conditions, the User Group Leader and Camp ASCCA staff will monitor radio broadcasts. All staff will be alerted if a warning is issued. If a Tornado Warning has been issued, then the User Group Leader will determine the next steps to be taken for their campers and staff. Basements are located in Marc Roberts Lodge (plan A) Lions/Rotary Lodge (Plan B and do not use elevator) and Davis Lodge (Plan C). If campers are in cabins and it is unsafe to move to a basement, we recommend the interior bathrooms (use mattresses for additional protection). We recommend that a staff member from the group (with a two-way radio if possible) be assigned to each cabin/building to await further instruction, hear updates and make sure everyone is accounted for. Upon direction from the Group Leader campers and staff will return to their normal activities when the alert has been lifted.

*Any injury, accident, near accident or anything deemed unsafe, must be reported to the Camp Director or Camp Nurse for documentation.